

Arkansas

**District Parent and Family Engagement Plan**

This form was adapted from, *A Toolkit for Title I Parent Involvement*.  
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL

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**School Year**  
2017-18

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**Superintendent**  
Edward E. Ray

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**District Coordinator: Name & Email Address**

Vickie Webb  
vickie.webb@hackettschools.org

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**Parent and Family Engagement Committee Members**  
(Select "Repeat" to open more entry fields to add additional team members)

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**Enter committee members**

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**First Name**  
April

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**Last Name**  
Moss

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**Position**  
Parent

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**Enter committee members**

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**First Name**  
Betty

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**Last Name**  
Kirkendall

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**Position**  
Paraprofessional Hackett Campus

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**Enter committee members**

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**First Name**  
Michael

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**Last Name**  
Freeman

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**Position**  
High School Principal Hackett Campus

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**Enter committee members**

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**First Name**  
Tura

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**Last Name**  
Bailey

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**Position**  
Elementary Principal Hackett Campus

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**Enter committee members**

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**First Name**  
David

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**Last Name**  
Lee

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**Position**  
High School & Elementary Principal Hartford Campus

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**Enter committee members**

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**First Name**  
Val

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**Last Name**  
Harp

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**Position**  
Elementary Teacher Hartford Campus

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**Enter committee members**

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**First Name**  
Lanny

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**Last Name**  
Woodhull

**Position**

High School Teacher Hackett Campus

**Enter committee members****First Name**

Gladys

**Last Name**

Rink

**Position**

Elementary &amp; High School Counselor Hartford Campus

**Enter committee members****First Name**

Heather

**Last Name**

Wall

**Position**

Elementary Counselor Hackett Campus

**Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?****Hint**

1. Develop and disseminate district Parent and Family Engagement policy.(Vickie Webb 479-638-1708)
2. Conduct an annual meeting in the spring to update policy for next year's Title I, Part A program (Vickie Webb 479-638-1708)
3. Reserve a minimum of 1% of the Title I, Part A allocation for Parent and Family Engagement, with 95% going to Title I, Part A schools.
4. Coordinate Parent and Family Engagement activities with those of other programs. (Vickie Webb 479-638-1708)
5. Establish Parent and Family Engagement contact person at each of the Title I, Part A schools. (Vickie Webb - Hackett HS, Heather Wall - Hackett Elementary, Gladys Rink - Hartford HS and Hartford Elementary)
6. Conduct an annual review of the effectiveness of the Parent and Family Engagement Plan (Vickie Webb, Michael Freeman, Tura Bailey), by September of each year.
7. Develop district Parent & Family Engagement committee to create a Parent & Family Engagement policy and implement parental & family activities as well as disseminate information to the community to promote parent and family involvement in the Title I, Part A schools.
8. Ensure that parents of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand. (Vickie Webb 479-638-1708)
9. Involve parents in the process of school review and improvement under ESEA guidelines.

**Reviewer Response:**

- Attention: Changes needed!
- In Compliance

**Reviewer Comments:****Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?****Hint**

1. Conduct ongoing site visits to observe Parent and Family Engagement practices. (Vickie Webb 479-638-1708)
2. Provide materials and training not otherwise available to assist parents in supporting their child's academic achievement. (Vickie Webb, Heather Wall, Gladys Rink)
3. Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. (District Professional Staff, Western Arkansas Education Service Coop)
4. Ensure, to the extent possible, that information is sent home in a language and form parents can understand. (Office Personnel)
5. Provide information on adult literacy training available in the community. (Parent & Family Engagement packets) (Vickie Webb 479-638-1708)
6. Provide a copy of the school policy at each school for parents to view as well as provide a copy to each parent. (Available in each Parent and Family Engagement Centers on each campus, as well as copies in all student handbooks, and post on the district website) (Vickie Webb, Heather Wall, Gladys Rink)
7. Vickie Webb will monitor each Title I, Part A school to ensure that each school performs the following tasks:
  - Develop Parent and Family Engagement policies.
  - Offer flexible times.
  - Provide information to parents about the school's program, include parent information guide.
  - Develop and use the School-Parent Compact.
  - Provide training for parents in working with their child to improve academic achievement, to include training on the TAC online student grade system and the phone notification system in order to have real-time access to their child's attendance and achievement.
8. Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
9. Encourage parents to visit/volunteer at school by assisting staff in developing volunteer programs as well as training staff to encourage and build volunteer efforts.
10. Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school related activities.
11. Coordinate and integrate parental involvement strategies and staff training with the Readiness Coalition Committee.
12. Convene annual school meeting to inform parents of their school's participation in the development of the Parent and Family Engagement policy and their right to be involved. (September, Vickie Webb)

**Reviewer Response:**

- Attention: Changes needed!
- In Compliance

**Reviewer Comments:**

**Goal 3: How will the district build the school's capacity for strong parental engagement?****Hint**

1. Provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. (Parent informational packets - Vickie Webb, Heather Wall, Gladys Rink)
2. Assist in the development of Parent and Family Engagement groups at each school. (Vickie Webb, Heather Wall, Gladys Rink)
3. Encourage the formation of partnerships between schools and local businesses that includes roles for parents. (Vickie Webb)
4. Provide resources for parents to learn about child development, child rearing practices and academic strategies that are designed to help parents become full partners in the education of their child. (Vickie Webb, Heather Wall, Gladys Rink)
5. Involve parents through an annual survey to improve school effectiveness. (Vickie Webb, minutes, notes and data analysis from meetings)
6. Approve reasonable and necessary expenses associated with Parent and Family Engagement activities. (Vickie Webb)
7. Provide any reasonable support for Parent and Family Engagement at the request of participating Title I, Part A schools. (Vickie Webb, Heather Wall, Gladys Rink, Carolyn Harris)

**Reviewer Response:**

- Attention: Changes needed!
- In Compliance

**Reviewer Comments:****Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?****Hint**

1. Survey parents annually, including questions to identify barriers to parent and family engagement. (Vickie Webb, Heather Wall, Gladys Rink, September each year 479-638-1708)
2. Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. (Vickie Webb 749-638-1708)
3. Develop procedures for collecting parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. (Parental Involvement Coordinators: Vickie Webb, Heather Wall, Gladys Rink)
4. Use findings from evaluation process to:
  - Make recommendations to each participating school for Parent and Family Engagement policy revision.
  - Provide suggestions for designing school improvement policies, as they relate to parent and family engagement. (Vickie Webb)
5. Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. (Annual report to the public, School Principals, September)

**Reviewer Response:**

- Attention: Changes needed!
- In Compliance

**Reviewer Comments:****Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?****Hint**

1. Recruit parents to serve on district ACSIP committee to develop the Title I Application
2. Recruit parents for a district Parent Advisory committee
3. Encourage the formation of partnerships between the district and local businesses that includes roles for parents.
4. Involve parents through an annual survey to improve district effectiveness.

Parents serve on all school and district ACSIP committees to assist in the development of Parent and Family Engagement plans that are required for Title I compliance. Parents are recruited by school principals (David Lee, Tura Bailey, Michael Freeman) based on recommendations from the school board or teachers in order to include parents who will agree to serve and who are representative of all groups in our schools. Partnerships exist within the community both as a means of support (i.e. classroom supplies) and as experts in the mentor programs, career orientation, or to serve in other capacities as needed. Parents are surveyed annually in areas of satisfaction, needs, and concerns. The survey results provide background information for school improvement plans and as agenda items for parent and family engagement activities.

**Reviewer Response:**

- Attention: Changes needed!
- In Compliance

**Reviewer Comments:**

Your 2016-2017 district Parental Involvement Plan has been successfully updated. All of the required components are included in your plan. No revisions are needed. It can be posted to your website. A copy of the review will be e-mailed to Ms. Vickie Webb, Ms. Carolyn Harris, Ms. Gladys Rink and Ms. Heather Wall. Please retain a copy of that review along with a copy of your 2016-2017 Parental Involvement Plan in your parental involvement documentation files. Thank you for the effort that is evident in the completion of this plan. Best regards, Dr. Mallette

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